

**HOCHSCHULE  
FÜR TECHNIK  
STUTT GART**

**SMART CITY  
SOLUTIONS**

**klimakompetent  
resilient  
vernetzt**

International Master Programme Smart City Solutions

Start of Program: Mid-September 2026

APPLICATION FORM

## Deadline for Applications:

April 15th, for non-EU residents

July 15th, for EU residents

### 1. Personal Information

.....  
Surname/Family Name\*

.....  
Given Name\*

.....  
Place of birth (City, Country)\*

.....  
Date of birth (dd/mm/yyyy)\*

.....  
Citizenship(s, if many)\*

.....  
Male      Female      Other

### 2. Address

.....  
Street name, Unit number.

.....  
Postal or ZIP code\*, City\*, Country\*

.....  
E-mail address\*

.....  
Telephone

### 3. University Education

.....  
1. Most recently completed higher education degree\*, Programme Name\*

.....  
Name of Institution\*, City\*

.....  
Starting date (mm/yyyy)\*

.....  
Ending date (mm/yyyy)\*

.....  
Average grade / GPA\*

.....  
Credits / ETCS\*

\* Compulsory field

.....  
2. Previous completed higher education degree, Programme Name

.....  
Name of Institution, City

.....  
Starting date (mm/yyyy)

.....  
Ending date (mm/yyyy)

.....  
Average grade / GPA

.....  
Credits / ETCS

#### 4. Professional experience after graduation

.....  
1. Latest organisation/company\*, Country\*

.....  
Position held\*

.....  
Tenure from (mm/yyyy)\*: to (mm/yyyy)\*:

.....  
2. Previous organisation/company, Country

.....  
Position held:

.....  
Tenure from (mm/yyyy): to (mm/yyyy):

Further professional experience can be listed in your CV.

#### 5. Language proficiency

English language: TOEFL score of 550 points (paper-based test), 213 points (computer-based test), 80 points (internet-based test). We also accept IELTS tests (academic) with a score of 6,5 or higher. The official TOEFL report can be sent directly through the Educational Service (institution code: 8514). A TOEFL or IELTS exam is strictly required for all applicants, except for:

- native speakers;
- and applicants whose previous language of instruction is stated to be English in their leaving certificate from school, university, or college.

Test presented\*:

.....

Score obtained\*:

.....

\* Compulsory field

## 6. Selection of full or part-time programme \*

Please choose whether you intend to take the program as a full-time or a part-time format.

### Full-time programme:

The programme takes two semesters of coursework plus a third semester of Master Thesis research and writing. Teaching days are Friday, Saturday, Sunday, and Monday. The programme starts in mid-September.

### Part-time programme:

The programme takes four semesters of coursework plus a fifth semester of Master Thesis research and writing. Teaching days in Semesters 1 and 2 are on Friday, Saturday and Sunday. Teaching days in Semesters 3 and 4 are on Saturday, Sunday and Monday. The programme starts in mid-September.

The part-time programme is available only for EU residents. Please confirm with the relevant authorities whether you are allowed to study part-time. Proof will be required.

## 7. Indicate your desired study start \*

September 2026

September 2027

## 8. Tuition \*

I am prepared and able to pay the tuition totalling 10.000 €. Travel expenses for national or international field trips, language courses, and workshops related to the curriculum (ca. 600 €) are additional to the tuition fee. I am aware that German immigration law might require a yearly blocked sum for visa processing purposes.

Yes

No

Please provide details of your financial plan for covering the cost of the course. Provide a brief overview of your financial resources and payment arrangements:

.....

.....

.....

.....

.....

\* Compulsory field

## 9. Required documents for the application

1. This **application form** is to be filled out electronically.
2. **Certificate of graduation of first studies** (bachelor's degree, master's degree or equivalent) + **Transcript of records**. This document needs to be certified by the German embassy in your country of origin, or once you get to Germany, at a local municipal office ("Bürgeramt"), notary ("Notar"), or civil registry office ("Standesamt"). A certified translation is needed for documents that are originally neither in English nor German.
3. **Letter of motivation** including personal thoughts and expectations concerning the programme (max. 1 page).
4. **Proof of at least one year of professional experience** after graduation in the following fields: construction and infrastructure, architecture, design, urban planning, development, real estate, or other related fields.
5. **Curriculum vitae** (with a portrait-style picture).
6. **Proof of English language qualification** (TOEFL/IELTS). This is not required for native speakers or applicants with previous studies in English.
7. **Secondary school leaving certificate** / high-school diploma, Baccalaureate, etc. This document needs to be certified by the German embassy in your country of origin, or once you get to Germany, at a local municipal office ("Bürgeramt"), notary ("Notar"), or civil registry office ("Standesamt"). A certified translation is needed for documents that are originally neither in English nor German.
8. **Portrait-style picture** (either included in the CV or as a separate document).
9. **Academic-style essay** (1 to 2 pages, max. 900 words, please refer to the guidelines linked on the SCS website).

Other optional and encouraged documents:

10. **Portfolio** of own work during the studies and from professional experience. This document can be either sent along with the above-mentioned documents or brought to the interview. Please note that it should not exceed an A3 format.

Please combine all files together in one single PDF file, rename it "scs-master-application\_surname.pdf", and submit it to:

[scs-master@hft-stuttgart.de](mailto:scs-master@hft-stuttgart.de)

\* Compulsory field

## 10. Where did you first hear about this master's programme? \*

Personal contact

Webpage of the Master Smart City Solutions programme

Internet portal. Which portal? .....

Information letter/flyer/brochure from the HFT Stuttgart

Other .....

## 11. Have you applied/are you planning to apply to other master's degrees? \*

No

Yes; namely: .....

Your answer does not have any impact on the assessment of your profile.

### General Remarks

- Please fill in all mandatory fields. Do not modify, alter, edit, or change any section of this Application Form.
- This application is necessary in its currently valid form in accordance with the HVVO of the Baden-Württemberg Ministry of Science and Art concerning the awarding of study places at universities.
- There is no statutory obligation to provide information. However, acceptance is conditional on your full completion of this application form. The individual data is gathered in accordance with the relevant paragraphs contained in the statutes of the Ministry of Science and Art in Baden-Württemberg dealing with the handling of the personal data of applicants for study, students and examination candidates for administrative purposes at universities (28.02.1992) in conjunction with § 4 para 1.1 of the data protection law (LDStG) and the statutes of the Government of Baden-Württemberg concerning academic qualifications in Universities of Applied Sciences (Dipl.-VoFH).
- This application will only be processed if all required documents are enclosed.
- Please send this Application Form by e-mail to the following address: [scs-master@hft-stuttgart.de](mailto:scs-master@hft-stuttgart.de). The filled-out electronic Application form helps us extract the data from the form so it does not require a hand-written signature.
- Certificates of education and job activity are only recognised up to their date of issue.
- Please note that failure to meet the deadlines for the application may lead to exclusion.

\* Compulsory field

- The HFT Stuttgart is not compelled to issue a confirmation of receipt of your application.

I declare that:

- all information is correct and complete;
- I have read the Application Requirements.
- I do not suffer from any physical or mental illness that endangers the health or integrity of other students or would prevent me from completing my studies, and no legal guardian has been appointed for me (as per §§ 1896ff BGB);
- I have not been banned from admission to university studies.

I oblige myself to immediately notify the HFT Stuttgart after submitting this application, if:

- I accept a programme at another university;
- due to illness, I became unable to study;
- I do not pursue this application.

I am aware that in case of an illness that makes me unable to continue my studies, upon presenting the required documentation, I may apply to begin my studies at a later date.

.....  
Place, Date

.....  
Full Name:

\* Compulsory field