

# INTERNATIONAL PROJECT MANAGEMENT

(BUILDING, REAL ESTATE & INFRASTRUCTURE)

**Deadline for Applications:**

**Summer term: October 15<sup>th</sup> (for non-EU applicants)**

**January 15<sup>th</sup> (for EU applicants)**

**Winter term: April 15<sup>th</sup> (for non-EU applicants)**

**July 15<sup>th</sup> (for EU applicants)**

Schellingstr. 24, 70174 Stuttgart  
Postfach 10 14 52, 70013 Stuttgart

<b>1. <u>Personal Information</u></b>	<b><u>For use by the HFT</u></b>
Surname _____	First name _____
Place of birth _____	Date of birth _____
Citizenship _____	<input type="checkbox"/> male <input type="checkbox"/> female
<b>2. <u>Address</u></b>	Eingang am:
Street _____	
Postal / ZIP Code, City, Country _____	
Email-Address _____	Staatsangehörigkeit:
Telephone _____	
<b>3. <u>University Education</u></b>	
<b>1<sup>st</sup> University Name / Location</b>	
Programme _____	
Starting date (mm/yy) _____	Ending date (mm/yy) _____
Degree _____	Average grade _____
<b>2<sup>nd</sup> University Name / Location</b>	
Programme _____	
Starting date (mm/yy) _____	Ending date (mm/yy) _____
Degree _____	Average grade _____

## 5. **Professional Experience after Graduation**

(Enclose references)

1. Current Organisation, Company, Address, Country

\_\_\_\_\_

	from	to
Position		
Tenure		

2. Former Organisation, Company, Address, Country

\_\_\_\_\_

	from	to
Position		
Tenure		

Further professional experience can be listed in your CV.

## 7. **Language Proficiency**

English language:

TOEFL score of 550 points (paper-based test), 213 points (computer-based test), 80 points (internet-based test). We also accept an IELTS test with a min. score of 6,5 and higher for the academic test. The official TOEFL report can be sent directly through the Educational Testing Service (institution code: 8514). A TOEFL or IELTS exam is strictly required for all applicants, except:

- native speakers

Score:

## 8. **Tuition**

I am prepared and able to pay the tuition totalling €15.000 (full time studies)\* / €15.000 (part time studies)\*:

☐ yes      ☐ no

**\*Costs for the kick-off event, international project week and excursions are not included in the tuition fee.**

## 9. MBA Studies

I am interested in the dual degree M.Eng. + **MBA** by studying one additional semester abroad (takes place after the successful completion of Modules 1-8). The tuition fees for the MBA may vary! Please note that you can make your final decision whether you want to go for an additional MBA or not until the 2<sup>nd</sup> semester!

☐ yes\*

☐ no

\* I do agree that the IPM Office will transfer all necessary personal and study related information to the MBA partner University.

## 10. Interview

After the applications are reviewed, potential candidates will be invited to a phone interview.

## 11. Required documents for Application

Please put all files together in one single PDF and rename it: lastname\_application.pdf then send it to [ipm@hft-stuttgart.de](mailto:ipm@hft-stuttgart.de)

1. This application form filled out (NOT scanned! No original signature required!)
2. Certificate of graduation of first studies / bachelor degree, master degree or equivalent (certified by the German embassy in your country, or at a notary or at the majors office in Germany. Certification can be done after admission and arrival in Germany. All foreign language documents should be translated to English or German.)
3. The Transcript of Records
4. Letter of motivation including personal thoughts and expectations concerning the programme (max. 1 page)
5. Proof of at least one year of professional experience after graduation in the following fields: construction, real estate or infrastructure business (letter of reference)
6. Curriculum Vitae (with picture!)
7. Photo (35mm X 45mm)
8. Proof of English language qualification (TOEFL/IELTS). Proof of English is not required for native speakers.

## 12. It would help us greatly if you could let us know where you first heard about this master programme

- ☐ personal contact
- ☐ homepage
- ☐ internet (which portal?) .....
- ☐ information letter/flyer/brochure from the HFT-Stuttgart
- ☐ other (which?) .....

**I declare, that**

- all information is correct and complete,
- I have read the Application Requirements,
- I do not suffer from any illness that endangers the health of other students, or would prevent me from completing my studies, and no tutor has been appointed for me (as per §§ 1896ff BGB).
- I have not been banned from admission to university studies

**I oblige myself to immediately notify the HFT Stuttgart after submitting this application, if:**

- a) I accept a programme at another university,
- b) due to illness I will become unable to study,
- c) I do not pursue this application.

**I am aware, that**

in case b) above upon presenting the required documentation, I may apply to begin my studies at a later date.

---

Place, Date

Name

There is no statutory obligation to provide information. However, acceptance is conditional on your full completion of this application form. The individual data is gathered in accordance with the relevant paragraphs contained in the statutes of the Ministry of Science and Art in Baden-Württemberg dealing with the handling of the personal data of applicants for study, students and examination candidates for administrative purposes at universities (28.02.1992) in conjunction with § 4 para 1.1 of the data protection law (LD SG) and the statutes of the Government of Baden-Württemberg concerning academic qualifications in Universities of Applied Sciences (Dipl.-VoFH).

This application is necessary in its currently valid form in accordance with the HVVO of the Baden-Württemberg Ministry of Science and Art concerning the awarding of study places at universities.

**This application will only be processed if all required documents are enclosed.**

**No confirmation of receipt of your application is issued by the HFT Stuttgart.**

**General remarks**

1. Please fill in all mandatory fields. Do not modify, alter, edit or change any section of this Application Form.
2. **Please send by email ( [ipm@hft-stuttgart.de](mailto:ipm@hft-stuttgart.de) ) this filled Application Form.** The filled, electronic Application Form helps us extract the data from the form so it does not need a signature!
3. Certificates of education and job activity are only recognized up to their date of issue.
4. Please note that failing to meet the deadlines for applications may lead to exclusion.

## Master Programme International Project Management (M.Eng.) + optional Master of Business Administration (MBA)

Please choose full-time or part time programme:

☐ **Full time programme:**

**3 semesters** (= full time programme without MBA in Liverpool)

Two contact days per week and seminars on the weekends: Thursday + Friday + Saturday + Monday

Modules 1-4 are lectured in the summer term, modules 5-8 in the winter term; Master Thesis will be written in 3<sup>rd</sup> semester.

+ Optional MBA:

After completing the modules 1-8 in the semesters 1 and 2, the MBA courses are completed at the partner school in the third semester. Master thesis will be written in semester 4.

☐ **Part time programme:**

**For non-EU citizens: please make sure with the authorities that you are allowed to study part time – proof is required!**

**5 semesters** (= part time programme without MBA in Liverpool)

One contact day per week and seminars on the weekends: In semester 1 and 2 you will have classes on: Friday + Saturday + Monday; in semester 3 and 4 you will have classes on: Thursday + Friday + Saturday. Modules 1-4 are lectured in the summer term, modules 5-8 in the winter term; Master Thesis will be written after completing all 8 modules, in semester 5.

+ Optional MBA:

After completing the modules 1-8 in the semesters 1 until 4, the MBA courses are completed at the partner school in the 5<sup>th</sup> semester. Master thesis will be written in semester 6.

Date

Place \_\_\_\_\_

Name \_\_\_\_\_

**Master Programme International Project Management (M.Eng.)**

Please choose your specialization

- ☐ **International Building Project Management (IBPM)\***
- ☐ **International Infrastructure Technology and Management (IITM)\***

Date

Place \_\_\_\_\_

Name \_\_\_\_\_

---

\*Please note: The Hochschule für Technik Stuttgart is responsible for adapting the teaching format