# Never worked with e-books?

### Here's what you need to know!

- You can find all e-books we have licensed in <u>Search+</u> and <u>HFT-Catalog</u>.
- If you want to find only e-books, you can make a restriction to the media or source type "e-book" / "elektronic ressources" while searching.
- E-books are accessible at all computers of the university network, for members of the university with few exceptions also from outside.
- You can find information on how to access a particular e-book in the full display of a hit.

## Important legal information:

- The use of the e-books is only permitted for personal, scientific use.
- The owner of the university account from which the misuse was made is liable for misuse by third parties and possible claims for damages.
- Library users who are not HFT members can only access e-books through computers located in the library.

# Looking for an e-book in <u>Search+</u>

Starting from the "Search & Find" page, enter your keywords into the search slot in **Search+** and click "Go!".

Books. e-books. articles & more	Go!
---------------------------------	-----

	Welcome, Guest. Sign in to your institution for full access to your library's resources.	
Hachschule für Technik Stuttgart	mathematische formelsammlung       Image: Second Secon	Erweiterte Suche
	HFT <b>Stuttgart</b>	
	Anmelden bei: EBSCO Information Services	
	Anmeldung nicht speichern Einwilligung zur Datenweitergabe einsehen oder widerrufen Anmelden	
	Hilfe benötigt?     © Hochschule für Technik Stuttgart 2023     Impressum   Datenschutzerklärung   Einwilligungserklärung	

After appearing of the hit list, first log in as an HFT member using the Shibboleth login.

Then narrow down your search by selecting "Electronic resources" and "eBook" as the source type.

Management : Gru	ndlagen der Unternehmensführ	rung / Georg Schreyögg, Jochen
Koch	0	
Summary: <i>Management</i> : Ei Planung und Kontrolle O	nführung und historische Entwicklung Kor rganisation und Führung Personaleinsatz.	nzeptionelle Grundlagen des <i>Managements</i>
Subjects: Mana Published in: 2020 Database: HFT Stu By: Schreyögg, Ger	r <b>gement;</b> Theorie; Organization; Planning; ) ttgart Katalog <u>org</u>	Leadership; Personnel management; +8 more
Status:	Location:	Call number:
Verfügbar	:	
	View details	
Access options		
Access options V Zum Bibliothekskatalog Additional options Zum Volltext	ternehmensfül	hrung / Stephen R. Covey

If you click on the access option "Zum Volltext", you will be forwarded directly to the full text.

If you want to take a closer look at a hit, click "View details" in the hit list and switch to the full display.

#### Looking for an e-book in <u>HFT-Catalog</u>

Start a search by title, keyword, author or other/other search criteria.

If you only want to find e-books, limit the search to the media type "e-book" in the advanced search.

You can recognize e-books in the hit list by the book icon with the small **e** on the left side or by the signature on the right side "Publisher name eBook".

3	<b>(i)</b>	<ul> <li>21st century sports : how technologies will change spor in the digital age</li> </ul>		2024	21st Centur
	Sascha L. Schm	nidt editor Second edition Springer	Springer eBook	Sports Receiverage All Charge and Second States Second States Comp	
		Mark	☆ Note		

If you want to have a closer look at a hit, click on the link in the hit list and switch to the full display.



The URL in the lower grey area of the full display will take you to the publisher's site and the full text.

# Accessibility

All e-books are accessible on campus.

#### You are not on the campus and want to use an e-book?

**VPN** – in order to use it, you have to install a HFT VPN-Client. <u>Here's a guide for this.</u> In order to get access to the e-books, before starting the Browser, you have to set up the VPN connection.

**Shibboleth** is a convenient Single-Sign-On procedure. You don't have to install anything. You just have to authenticate yourself as a university member. The authentication is different depending on the provider. You can identify provider by the name of the shelf mark (Signatur) in the detail. <u>You will find the guides on authentication by different</u> <u>providers in HFT-Wiki</u>.

After the successful authentication, you can read, save or print whole book or its separate chapters (depending on the particular provider).

Please keep in mind legal provisions on copyright!

You no longer have to return e-books!

If you have any questions, please, email us at ist@hft-stuttgart.de

04/2024